

Thomas A. Givler Jr.

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Summary:

- Works well in a high pressure environment
- Well-organized and efficient
- Professional and empathetic provider of treatment

Experience

A New Dawn Family Solutions
Visitation Supervisor

Boyertown, PA
4/2012 to current

Provides supervision for visits between children and biological parents, documents and reports observations to the local county courts as requested either in person or via e-mail. Forms visitation plans in accordance with court orders, PFA's, Master's orders, and custody orders.

CONCERN
Administrative Assistant/ Supervisor

Fleetwood, PA
4/2014 to 7/2017

Provides the day to day supervision of 12-14 employees, including but not limited to the hiring and termination of staff. I also manage activities including scheduling and coordination of services employees provide to foster parents and children. I complete auditing, as well as, the obtaining of documentation and training records to keep staff in compliance with state and county regulatory requirements. I also provide intake coordination, placement matching, and routine assessments of strengths and weaknesses of approved foster and adoptive parents.

CONCERN
Case Aid

Fleetwood, PA
3/2012 to 4/2014

Provides supervision for visits and transportation for children and biological parents, nurturing parenting classes and assistance as requested by Berks county via coordination with CONCERN's in-home program.

CONCERN
Driver

Fleetwood, PA
2/2010 to 4/2014

Provides supervision and transportation for children in the foster and foster to adopt program for court ordered visits with biological relatives.

CONCERN
Therapeutic Staff Support

Fleetwood, PA
12/2010 to 3/15/2011

Provided one-on-one support in all environments, as they related to the children's needs.

CONCERN
Foster Home Developer

Fleetwood, PA
11/2005 to 2/2010

Provided supervision, training, recruitment, auditing, placement matching, intake coordination and routine assessments for potential, as well as, approved foster and adoptive parents.
Average case load: 60 families

The Mentor Network/ Southwestern Human Services
Family Based Services Mental Health Worker and Lead Clinician

Allentown, PA
7/2002 to 3/2005

Provided individual, family and group counseling, as part of a family systems team approach for a time limited, result based program that was voluntary by nature. Average case load: 6 families. Success rate for all individuals that participated in the program for more than one month was 80%. I have 90% of all state required trainings completed through Philadelphia Child and Family Therapy Center.

KidsPeace
Treatment Foster Care Services/ Family Resource Specialist

Richmond, VA
6/2001 to 7/2002

Provided supervision, training, marketing, recruitment, auditing, placement matching, intake coordination and routine assessments for potential, as well as, approved intensive treatment foster care parents.
Average case load: 24 families

KidsPeace
Family Based Services Mental Health Worker

Allentown, PA
3/2001 to 6/2001

Diakon (Lutheran Home of Topton)
Family Based Services Mental Health Worker

Allentown, PA
7/1999 to 3/2001

Visiting Nurses Association (Lutheran Home of Topton)
Therapeutic Staff Support/ Mental Health Worker

Allentown, PA
4/1995 to 7/1999

Provided one-on-one support in all environments, as they related to the children's needs. Performed the duties of both the mobile therapist and behavioral specialist, as needed, with the appropriate clinical supervision. Performed intake interviews, facilitated and attended CASSP, IEP and service review meetings, as well as, required Treatment planning, documentation, behavioral charting and case management.

KidsPeace
Afternoon Treatment and Partial Hospitalization Center

Allentown, PA
9/1992 to 4/1995

Helped to create the therapeutic model for the afternoon treatment program for ADD and ADHD children from 9-14 years of age in an art based environment to help the children better understand how to manage their impulses in a non-medication or reduced medication environment. 60% of all children that attended our twice a week program were able to maintain required attention to task needs in the school environments with reductions in medication as opposed to six months prior to attending our program.

Good Shepherd Work Services
Intern for the Vocational Evaluation Department

Allentown, PA
1/1992 to 5/1992

Provided one-on-one testing evaluations, case management and treatment planning with focus on the physical and mental rehabilitation.

Dorney Park
Games Coordinator/ Supervisor/ Assistant Manager of Stock and Purchasing

Allentown, PA
1/1992 to 5/1992

Directly supervised the day to day operations of the games department, including but not limited to the hiring, firing, training, scheduling, coordination of the financial system and cost of operation. Directly supervised 30 to 90 employees a day, depending on area of coverage.

Education:

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| 1999-2001 and 2002-2005 | Philadelphia Child and Family Therapy Center | Philadelphia, PA |
| Graduated 1992 | Pennsylvania State University Bachelor of Science/ Major : Rehabilitation Education Services | University Park, PA |
| Graduated 1988 | Emmaus High School | Emmaus, PA |